

# **FAMILY-SCHOOL HANDBOOK**

KINDERGARTEN to GRADE 8

# **SOLID ROCK**

**A C A D E M Y**



**C H R I S T I A N S C H O O L**

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## (1) Mission and Vision

### **Vision Statement:**

To establish a school where students will achieve academic excellence while being grounded in the Word of God and a strong Christian worldview.

### **Mission Statement:**

1. To ensure high academic results using high quality curriculums
2. To create an interactive environment to satisfy students' intellectual curiosity
3. To establish a solid and enduring Christian worldview
4. To build strong self-esteem through addressing human origin, meaning and destiny

"Study to show yourself approved to God,  
a worker who does not need to be ashamed, rightly dividing the world of truth"

**2 Timothy 2:15**

## (2) Philosophy Statement

### **Educational Philosophy of Solid Rock Academy**

The philosophy of Solid Rock Academy (SRA) is based upon the understanding that all truth is God's truth and that the Bible is the inspired, inerrant, authoritative Word of God (2 Timothy 3:16). Since God created and sustains all things, all creation is dynamically related to Him. Therefore, we teach from a Christian perspective whereby biblical principles are integrated in all areas of life and learning.

Education encompasses spiritual, intellectual, emotional and physical development, with God the ultimate source of truth.

Since God has given parents the responsibility to teach their children, education cannot be the sole charge of a church or of a school system. Thus SRA enters into a partnership with the parents to educate their children, and it is important that parents fully accept the Academy's Philosophy of Education (Deuteronomy 6:4-7).

We believe that education of children is primarily the responsibility of parents and that our school is an extension of the Christian home. Therefore, we work closely with families in our school.

According to Scripture, all people are made in the image of God but are also sinners by nature as well as by choice. That means everyone needs God's free gift of salvation through Jesus Christ. We will encourage and make every effort to lead each child to receive that gift.

We will teach a lifestyle that develops an understanding of a person's role and responsibilities at home, at work, in the community, at play, and at worship—all grounded in the Christian concept of love.

Our philosophy compels us to promote high academic standards while helping students gain skills of creativity and critical thinking. Our academic programme will encourage and enable students

excel in high school and to pursue post-secondary education whether in college, university, or in vocational training.

Students of SRA are taught a Christian worldview and lifestyle. They are instructed in biblical knowledge and are offered devotional opportunities. Students are encouraged to develop Christian responses to all of the issues of life (2 Timothy 2:1-2).

With this foundation, it is our goal that every student attending our school will come to a time when the most important desire for his or her life is to serve God. The student should be able and willing to use all of his or her God-given talents for the betterment of their fellow citizens in any area of life where they are led by God.

### **(3) School Statement of Faith**

Solid Rock Academy acts as an extension of the Christian home and church, training students in the knowledge and love of God and in academic, artistic, athletic and social skills. By providing high standards of intellectual and spiritual development, our mission is to effectively equip students with the necessary tools for an abundant Christian life.

#### **The Bible**

We believe the Bible, sixty-six books as commonly received in the Old and New Testaments, to be the inspired word of God. Hence, the Bible contains all things necessary to salvation so that whatsoever is not written therein, nor may be proved thereby, is not to be required of any man, that it should be believed as an article of the faith, or be thought requisite or necessary to salvation (2 Tim. 3:16-17).

#### **Trinity**

We believe in one God eternally existing in three persons; namely the Father, Son and Holy Spirit. There are three eternal and changeable personal distinctions in the Godhead. (Genesis 1:26, 11:7; 2 Corinthians 13:14; Matthew 28:19; Romans 8:27; John 14:26, 3:16, 15:26)

#### **Jesus Christ**

We believe that Jesus Christ is the only begotten Son of the Father, conceived by the Holy Spirit and born of the Virgin Mary. He was crucified, buried and raised from the dead. He ascended into heaven and is today at the right hand of the Father as the Intercessor. (Luke 24:29, 51; 1 Corinthians 15:2, 4:1; 1 Timothy 3:16; Hebrews 2:16-18)

#### **Salvation**

We believe that justification, regeneration and the new birth are produced by faith in the atoning blood of Jesus Christ. (Ephesians 2:8; Romans 5:8-11; Hebrews 9:22; 1 Peter 1:19)

#### **Conduct**

We believe that pursuit of holy living is the normal manner of life for the believer. This life is characterized by freedom from sinning; by denial of the lust of the flesh, the lust of the eye and the pride of life. (Romans 12:1-2; 2 Timothy 4:7; Titus 2:12; Hebrew 12:1-2, 14)

## Eschatology

We believe in the literal Second Coming of Jesus Christ to the earth and in the rewarding of the righteous and the just punishment of the wicked. (Acts 1:11; 1 Thessalonians 4:13-17; Hebrews 9:28, 2 Timothy 4:8; Revelation 11:18, 22, 20:11-15)

### (4) Statement of Core Family Values

All members of the board, administration, and staff of Solid Rock Academy believe that the Bible is the written Word of God and without error in all its teachings. Because of our understanding of the Old and New Testaments our school teaches these Core Family Values:

- 1) That it is unacceptable for Christians to teach or promote hatred against any group or individual.
- 2) That human life begins at conception and that an unborn child at any stage of development is a human being and should be treated as such.
- 3) That sexual intimacy is only morally acceptable within a marriage relationship.
- 4) That premarital or extramarital sexual intimacy heterosexual or homosexual including but not limited to intercourse is morally wrong.
- 5) That marriage is an exclusively heterosexual institution between one man and one woman.

### (5) Behavioural Expectations

#### Privileges & Responsibilities

The following are general regulations for students and responsibilities of parent(s). Pupils are to attend classes punctually and regularly, to accept reasonable disciplinary measures, to be neat and clean in person and habits, to be diligent in studies, to be courteous to fellow pupils, and to be obedient and respectful to the teachers. Disciplinary actions will be made if any of the behavioural expectation are not met. Further details on disciplinary actions can be found in Section 6.

| Privileges   | Responsibilities   |
|--|--|
| Parents can expect: <ul style="list-style-type: none"><li>• information about school subjects</li><li>• to receive communication from the school regularly</li><li>• to receive communication in the Student Agenda, and/or email, and/or verbally during drop-off or pick-up hours on any updates and incidents</li><li>• to be informed of any behavioural or academic problems their child may be having</li><li>• a positive productive school climate for students where the principles of The Christian faith are taught, practiced and modelled</li></ul> | Parents have a responsibility to: <ul style="list-style-type: none"><li>• ensure regular and punctual attendance of their child</li><li>• support Christian principles at home by precept and example</li><li>• cooperate with the school in developing positive attitudes toward learning and acceptable Christian behaviour</li><li>• support school policies relating to student responsibilities</li><li>• sign the Student Agenda each day</li><li>• communicate via Student Agenda, and/or email, and/or verbally during drop-off or pick-up hours</li><li>• show interest in their child's progress at school by involvement in school activities</li></ul> |

|  |  |
|--|--|
| <ul style="list-style-type: none"> <li>to express their views and/or concerns with school personnel in an acceptable, appropriate and Christian manner</li> </ul>  | <ul style="list-style-type: none"> <li>adhere to the financial policies of the school</li> </ul>   |
| <p>Students can expect:</p> <ul style="list-style-type: none"> <li>competent instruction in all classes</li> <li>reasonable freedom to develop their full God given potential in a safe, positive, productive school climate</li> <li>respect from others</li> <li>to express their views and/or concerns in an acceptable, appropriate and Christian manner</li> </ul>  | <p>Students have a responsibility to:</p> <ul style="list-style-type: none"> <li>be punctual and attend all scheduled classes prepared to participate with the appropriate materials and utensils</li> <li>follow the school dress code</li> <li>work diligently and cooperatively in all classes</li> <li>complete homework and projects assigned</li> <li>show respect and courtesy to others</li> <li>respect the property of others comply with all school rules and regulations</li> <li>show respect for oneself</li> <li>take school communication home to parents</li> </ul> |
| <p>School Personnel can expect:</p> <ul style="list-style-type: none"> <li>responsible and polite behaviour from students</li> <li>to be treated with courtesy and respect</li> <li>to share their personal faith in Christ with students</li> <li>to administer discipline within framework of the school rules and regulations</li> <li>to express their views and/or concerns (in an acceptable, appropriate and Christian manner)</li> </ul> | <p>School Personnel have responsibility to:</p> <ul style="list-style-type: none"> <li>to be a Christian adult role model for the students</li> <li>ensure that students are responsible and cooperative</li> <li>report student progress and conduct to parents</li> <li>enforce school rules fairly and consistently</li> <li>protect the rights of individual students</li> <li>provide competent instruction in those courses they teach</li> <li>be kind, encouraging, firm and fair in their dealing with students</li> </ul>  |

**Respect for Self**

You are expected to come to school well-groomed. Every student should maintain high standards of personal hygiene. Healthy eating, sleeping and exercise habits reflect level of personal care that acknowledges one’s responsibility to honour God in personal space and the manner by which we look after ourselves. This is further expressed in the way we look after ourselves and our belongings.

**Respect for Others**

You are expected to treat others with kindness, courtesy and consideration. You are not to ridicule, by words (including profanity) or by actions, the beliefs, the culture, the race, the gender, the feelings or the actions of others. Physical violence toward other members of the school community will not be tolerated. Also, within the school context, in appropriate physical contact between two individuals is not allowed, nor is pressure to form relationships, nor is any action which violates the terms and conditions

of our guidelines here in the Solid Rock Academy Handbook. This shows respect for oneself and others. You are to respect the property of other students, of faculty and of the school at all times.

### **Respect for Authority**

You are expected to comply with the rules of the school and with the expectations of the faculty and staff both in and out of the classroom. Your attitudes as well as your actions are important, and you are expected to show respect for authority both by your attitude and by your behaviour. Disrespect is considered to be a serious breach of conduct and will be dealt with in a firm but judicious manner by the school administration.

### **Care of School Property**

We are to be good stewards of our facilities. Care must be taken to use equipment in a careful and proper manner. This includes care of gym equipment, desks, chairs and tables. Common examples of misuse of equipment and facilities are listed so that students will understand this issue: Writing on or in the school's books; marking on tables or desk tops; misusing gym equipment, marking on any wall, floor, door or window, misusing washroom facilities; damaging lockers.

It should be understood that misuse of property or equipment is a serious offence and will result in immediate disciplinary action. By becoming a member of our school parents agree to pay for any damage caused by their child's negligence or misuse of the facilities and equipment.

## **(6) Discipline**

Discipline in its truest form is training and should not be confused with punishment. Punishment is the consequence the student may face if they do not accept or follow through on the training. It is our intent to train children in the proper behaviour. By laying out clear expectations it is hoped that punishment is kept to a minimum. In the event a consequence is required, it is intended to primarily be redemptive rather than punitive. This means that the school will try to help a student overcome (or conquer) a problem which results in consequences and become responsible within the constraints of community life at the school.

Redemptive discipline includes three steps: Counselling, Suspension (removal from class and school involvements for a designated period of time) and Expulsion (complete withdrawal from the school). Ordinarily students are first counselled. Counselling may also include consequences such as detentions, work assignments, inactive role in extracurricular activities/subjects, not permitted to go on field-trips, etc. If this fails to correct the situation, a student may be suspended. Expulsion may become necessary when other methods of discipline have been unsuccessful, or in the case of very serious misbehaviour. In certain cases, suspension and/or expulsion may be required on the first offense, depending on the gravity of the offence, the behaviour of the individual student and the influence of other students. SRA reserves the right to suspend or expel any student who is a significant threat to the mental or physical well-being of staff or students.

At the beginning of the year, students will be informed of the behavioural expectations for their classroom and the consequences of infractions. Consequences for minor offenses may be administered

by any staff member. Consequences for serious offences (such as those normally requiring suspension or expulsion) will be administered by the School Administration.

Students are not permitted to be involved in any extracurricular activities or subjects while serving a suspension. Discipline takes priority over extracurriculars.

It is expected that you will abide by these standards during enrolment at Solid Rock Academy, whether you are on the school premises or elsewhere. Our desire for all our students is that you will fulfil your responsibility a good representative of Jesus Christ throughout your entire life.

### **Conflict Resolution**

Whenever people work together, there may arise despite the best intentions, misunderstandings and conflict. We believe that there are scriptural methods of resolving conflict (Matthew 18).

If an issue exists between two individuals, they must work it out through on-on-one discussion involving repentance and forgiveness. If failure to resolve a matter persists, the situation should be worked out in the presence of the school's administration.

### **Excessive Lates, Absences, Incomplete Homework**

Being punctual, present and ready for class is vital to each student's success. Excessive lates, excessive absences (without reasonable excuse), and incompleteness of homework will result in disciplinary action.

## **(7) Indoor/Outdoor/Emergency Rules**

### **Safe Learning Environment**

SRA is committed to providing a safe learning environment for each student. The following sections provide more specific information.

It is important that:

- Students are not allowed to be unsupervised or out-of-bounds areas without specific permission from school staff.
- All members of the school community, including students, are responsible to immediately report to the principal any facility condition or person that may endanger the welfare of student or staff.
- At no time are students allowed to leave school property during the day without assigned school supervision.
- Parents pick up students from school for the safest transition at the end of the school day.

### **Playground Rules**

When students have finished their lunch and clear their areas, they must wait for permission to get ready to go outside and once they are ready, they should line-up in an orderly and quiet manner.

While on the playground, students are required to observe the following:

- Students must stay within the playground boundaries at all times. If a ball or other objects need to be retrieved, permission must be given by the staff member on duty to do so.



- Students may not go onto the street at any time for any reason. Students are only permitted to cross the street with a staff member to go to the park and trips. Students may not play in the area directly in front of the school.
- Food is not permitted on the playground.
- Students may not throw snow, snowballs, ice, stones, sticks, sand etc. for safety reasons.
- Snatching of caps or other articles of clothing is not permitted.
- Play fighting and wrestling is not permitted.
- Students are to be within view of the teacher or supervisor on duty.

### **Indoor Rules**

When inside the building students must walk, not run at all times. Running is only permitted in the auditorium during an activity instructed by the teacher. Indoor voices must be used at all times. Shouting is not permitted indoors. When a class or group is moving from point A to point B they must walk quietly in single file.

### **Weapons/Fireworks/Water Guns**

No weapon (including pocket knives), fireworks or fire producing materials (i.e. matches, lighters), or water guns of any kind are permitted on school premises. In the interest of maintaining a safe school environment, the school reserves the right to inspect a student's bag, desk, or locker/cubby without notice.

### **Emergency Drills**

Each room has a posted evacuation exit route for use during drills. During a fire drill, students must immediately walk quietly and orderly from the building in single file. Talking is not permitted. Each class has a designated area in which to assemble outside.

### **Emergency School Closing**

If the school must close for a day due to inclement weather or other emergencies, information will be made available by our administrators. Parents may call the school office for closure announcements. Students and parents should assume classes will be held unless an announcement is made.

### **Illness/Anaphylaxis/Medication**

A student, who is ill or requires medical attention, should report this immediately to his/her teacher and/or the school office so that the appropriate aid may be given. Students who are sent home due to illness must stay at home for twenty-four hours before returning to school. Parents whose children require medication during school hours must report information to the office. No medication will be administered by school personnel without signed parental consent. It is the responsibility of parents to ensure the school is notified of medical conditions, including updated information and to provide the necessary medication and replace it by the expiration date.

It is imperative that the school receives notice of a student who has a severe allergy including those who would require medication. All students who have epipens must wear them in a fanny pack at all times, as well as a second one to be given to the school office. For the safety of your child, any student not wearing their epipen in a waist pouch will not be admitted to class. Please provide epipens or other medication to the school office on the first day. It is up to the parent to replace expired epipens.

## **Visitors**

We encourage prospective students and parents to visit our school. For the sake of security, all visitors, including parents and former students, must report to the school office to sign in when arriving at the school (other than dropping a student off before school or picking up a student after school), and upon leaving, sign out. Arrangements for visits to classes should be made in advance and approved by the principal or director. The school's guidelines of modesty and neatness are to be followed by visitors who expect to be admitted to class. The administration reserves the right to ask visitors to leave the school property.

Visitors and parents are not to walk directly into a classroom as this can be very disruptive to the learning process. A parent/guardian or designate taking a student from the school premises during school hours must first report to the school office. Before leaving with the child, the person responsible is required to sign-out the child on the appropriate form.

## **Transportation**

Walking:

Students must use traffic lights when crossing the street. They must also use sidewalks when walking to and from school.

Public Transportation:

Students are expected to behave in a quiet, disciplines manner while riding on public transportation. Young students should ride with an older responsible person.

Private Transportation:

The majority of our students are driven to school in private vehicles. With our limited parking space, it is extremely important that parents follow the guild lines governing vehicular traffic and drive slowly at all times.

## **Pick Up and Drop Off**

The drop-off/pick-up area can be challenging. Parents are required to adhere to common courtesy, driving carefully and safely when entering and exiting the parking area. Please use the allocated parking spots when the driver is leaving or waiting for a long period of time.

Students may be dropped off at 8:30 am when the school doors open. Students are considered on time when they are at their desk and ready for class to begin at 8:59 am for the National Anthem.

Students who are not at their desks and ready for class before by 9:00 am will receive a late slip.

Students should be picked up from school at 3:30 pm unless they have registered into the after-school program.

Parents must pick up their child(ren) by the parents or a designate who the noticed has been notified of. Students with older siblings may drop-off and pick-up students with parental permission related to the administrative office.

## **(8) Attendance**

**Lates**

While there may be exhausting circumstances that occasionally cause a student to be late, repeated late arrivals is detrimental to the individual student and his/her class. In the case of excessive lates, disciplinary action will be taken. See Section 6 for Discipline details. The school reserves the right to request a student to withdraw from school for excessive lates.

**Early Dismissal**

Students requiring early dismissal for any reason must present a written parental request unless the parents call and speak to the office administrators in person. If a student becomes ill during the day, he/she must check with the school office before leaving school. Teachers are not authorized to give students permission to leave school early.

**Absences**

Attendance is compulsory as long as a student is enrolled in Solid Rock Academy. There may be exceptions for illness, doctor's appointments, etc. In the case of a planned absence, the student must bring a written parental request to the office before the absence. In the case of illness or any other absence, it is the responsibility of the parents to notify the office before 9:00 am on the day of the student's absence. If this is not possible, the student must bring a note of explanation upon returning to school. In the case of excessive absences, disciplinary action will be taken. See Section 6 for Discipline details.

**Special All-School Functions**

There are special all-school functions which students are required throughout the school year which may result during an evening or on the weekend. These will include activity programs, concerts and productions (Fall Festival, Christmas Concert, Easter, Summer Production, etc.) The dates of these events will always be announced in advance so that the necessary arrangements can be made to be present.

**(9) Student Services and Activities****Field Trips**

When students attend any school activity, even away from the school building, they are expected to act responsibly. These activities would include athletic events, concerts, trips, and any other special event sponsored by the school. All school regulations apply to these functions and some have special regulations attached. As a student at Solid Rock Academy, it is your responsibility to follow special instructions and procedures outlines by the teacher or leader in charge. Field trips are a privilege, and students must be update to date with their class work and homework to attend trips.

**Lost & Found**

Lost and found items are to be turned in to the school office. Clothing is kept in the Lost & Found bin in the foyer. Unclaimed items are discarded at the end of each semester (January/June).

**Lunch**

Students are required to bring their lunches. With the assistance of staff, students may heat their lunches in the microwave. Parents may purchase lunch on Fridays. For the safety of students with common allergies with nuts, students are not permitted to bring snacks or lunches with peanuts or nuts.

## (10) Dress Code Policy

Solid Rock Academy dress code sets standards for student dress that enhance the atmosphere of the school and reflect biblical standards of modesty and appropriateness. The dress code boundaries are also designed to promote the safety, security, protection, and the moral wellbeing of the students and staff. This written dress code is to provide guidance to parents and students on the proper attire for our students.

Student attire needs to be conservative, modest, neat and appropriate; also, it should not be a distraction, express an ungodly lifestyle, nor tempt others to stumble. Parents and students have the primary responsibility to understand and adhere to the dress code. Clothing must fit properly – not too small and not too large, no spaghetti straps, tank tops or halter tops, no tight or sheer clothing that shows skin, no short shorts (must be close to the students knees), or tight-fitting shorts. A student should not be dressed in such a way as to draw attention to his/ her body, but to respect and honor God, themselves and others.

### Gym Clothing

All students are required to wear a regulation gym uniform to all physical education classes. Gym shirts should have at least a short sleeve and is long to the hips so that when students are doing exercises such as sit-ups, jumping jacks, or stretches, their stomachs/back are not exposed. Gym bottoms should be loose and breathable (not tight-fitted). In addition to the required gym t-shirt and sweatpants/trackpants, both boys and girls must have non-marking running shoes and white sweat socks.

### School Uniforms

We have several uniform options:

- Tops A variety of tops are available for purchase with the school emblem.
- Bottoms As for bottoms, you are more than welcome to purchase them from our supplier, however you will find more reasonable prices at your local stores.

Uniform tops for purchase:

*(white emblem on navy-blue; purple emblem on light-grey)*

- Vest Navy-blue/Mid-grey
- Polo (short sleeve) Navy-blue/Light-grey
- Polo (long sleeve) Navy-blue/Light-grey
- Gym shirt Light-grey

Uniform Options:

- Vests A navy-blue vest should be worn with a regular light grey polo top  
A light grey vest should be worn with a regular navy-blue polo top  
*(a collared white shirt is optional to wear under vests)*  
**Bottoms:** navy-blue, grey, or black

|       |  |
|-------|--|
| Polos | Navy-blue polos with school emblem/Regular navy-blue polos/Regular light-grey polos may be worn<br><b>Bottoms:</b> navy-blue, grey, or black |
| Gym   | Light-grey uniform t-shirt with school emblem/light-grey plain t-shirt<br><b>Bottoms:</b> black shorts                                       |

## (11) Passing, Acceleration and Failure

Solid Rock Academy maintains a balanced curriculum. Curriculum offerings include Language Arts (reading, literature, composition, handwriting, spelling and phonics), Science, Mathematics, Social Studies, History, Geography, Art, Music, Drama, Dance, and Physical Education. Curriculum content is built by espousing the best practices in the area of standards, instructional strategies, curriculum, assessment, and teacher/program evaluation under the direction of the Holy Spirit to prepare our students for the world around them. The Academy adopts standards and curriculum from secular (public) sources *only when* they are not contradictory to our Christian philosophy of education, or our vision of providing a quality education to the Christian community. Foundational to our educational program is a Christian worldview; Biblical standards and principles, which cannot be achieved using secular education models where mere knowledge replaces “the fear of the Lord.”

Student achievement is based on the degree of mastery of the instructional objectives for each subject. Assignments, tests, projects, classroom activities, and other instructional activities are designed so that the student’s performance indicates the level of mastery. The student’s mastery is a major factor in determining the grade for a subject or course.

### Report Card and Grading

Kindergarten grades are determined by a skills based grading module. Grades 1-6 receive letter grades and grades 7 & 8 receive letter grades. If a student receives incomplete grades on their report card, they are allowed 2 weeks, to make up for the grade and the report card will be reissued. Any period beyond what is prescribed is only permissible on a case by case basis and will require approval from the principle.

### Homework

Homework is to be completed and returned on time. Homework will consist of Scripture memorization, unfinished classwork, daily review sheets, and occasional projects in some grades. Consequences such as missing: breaks, extracurricular classes (Gym, Art, Dance, Drama, Music, Coding), and/or field-trips will be implemented when homework is incomplete. Parents should ensure that children complete any work brought home. If parents have any concerns, please contact the school office to arrange an appointment with the teacher, or email your child’s teacher directly.

### Electronic Equipment

All electronic equipment (radios, CD players, electronic games, i-pods, i-pads, tablets, MP3s, cell phones, etc.) are not permitted on the school premises except with office permission for educational use. The school is not responsible for theft or damage to such equipment.

### Gum

Students are not allowed to chew gum anywhere on the school property or playground.

### **Label**

Parents, please note that ALL clothing and personal belongings MUST be clearly marked with the student's name. This will help us return lost items to the correct owner. All unlabelled items will be placed in the general "Lost and Found" which is cleared at the end of December and June, each year.

### **Outdoor Recesses**

We believe that fresh air and exercise are very important to help a child be ready to learn. All students are expected to go outside during the specified break and/or gym. If a student is too ill to go outside then they should remain home in order to fully recover. Expectations to this policy should be taken up with the Principal.

## **(12) SRA Student Expectations**

By attending Solid Rock Academy each student indicates agreement with the following statement. While I am a student of Solid Rock Academy, I agree to give my complete co-operation and promise to follow the behavioural guidelines as outlines in the following statements:

1. I will follow the rules, regulations and behavioural expectations of the school.
2. Both in my behaviour and attitude, I will show respect for the Christian principles and doctrines presented in all aspects of the Academy program.

Whenever a student or parent is unsure of what rules may apply, he/she should first ask the classroom teacher or second, ask a school official by contacting the office rather than relying on the opinion of peers, parents, former students, or his/her own judgement.

### **How to Have a Successful Year**

The following ten words summarize all the policies and regulations set out in this handbook. Additions or deletions can happen in any handbook. By these following ten words you will have essentially memorized the handbook.

**Honour God. Honour Your Father and Mother. Ask for Permission.**

## **(13) Disclaimer**

### **Photo/Recording**

By attending Solid Rock Academy each student, parent and/or guest indicates agreement with the following statement: While I attend Solid Rock Academy or any trips or events facilitated by SRA, I understand that photography, audio and video recordings may occur. My attendance and presence on the school or event premises constitutes my, my child(ren)'s and/or guest's consent to be photographed, filmed, and/or otherwise recorded and to be used for websites, social media, news and advertising. I waive and release any claims and understand that photography, filming and/or recording will be used websites, social media, news, advertising and/or administration purposes.

**(14) Tuition Policies**

**Tuition Payment**

In general and in the event of withdrawal, transfer, or expulsion, the parent(s)/guardian(s) are responsible for full payment of tuition and other fees. The School reserves the right to withhold report cards and student records until tuition and other fees have been paid in full. By signing the Application Form, you are authorizing the School to withhold report cards and other records until tuition and other fees have been paid in full.